

## Community Engagement Manager



Cornerstone United Reformed Church is looking to appoint a dynamic and forward-thinking Community Engagement Manager who will play a key role in helping Cornerstone achieve our ambitious five year strategy: It's a crucial and exciting time in the history and further development of Cornerstone, and through this role the successful candidate will be able to make a difference to the lives of our congregation, and our communities in South Manchester.

**Hours of Work:** Full time – 40 hours per week, pattern of working hours subject to agreement with the postholder and employer but it will include evening and weekend work.

**Term:** Permanent

**Salary:** £30,000

**Location:** Cornerstone @ Parrs Wood Road, Manchester, M20 6EE & Cornerstone @ Burnage Lane, Manchester, M19 2WH.

**Reports To:** Chair of Trustees

**Closing Date:** Monday 9<sup>th</sup> Feb 2026

### Key responsibilities:

- **Community outreach and relationship building:** Serve as a point of contact and ambassador to build and strengthen relationships with community members, partner organisations, and stakeholders.
- **Strategic planning and implementation:** Develop and execute strategies to increase community engagement, participation, and support for the church's 2030 vision.
- **Event coordination:** Plan, organise, and support community events, conferences, and meetings to promote engagement and expand reach.
- **Communication and content creation:** Manage internal and external communications, create engaging content, and utilise various channels (like social media and newsletters) to inform and involve the community.
- **Resource development:** Work alongside the ministry team to produce and distribute resources related to theology, worship, and pastoral care for use by the congregation and community.
- **Partnership management:** Build and maintain partnerships with other churches, faith-based organisations, and local groups to foster collaboration and increase impact.
- **Volunteer programme:** Recruit, motivate, and support volunteers and to help achieve engagement goals.
- **Funding development:** Lead on the application of grant funding to co-fund engagement activity and support our mission, vision and values.

- **Analysis and reporting:** Monitor the strategy to ensure its successful delivery, adjusting as needed.
- **Youth engagement:** Support the work of our established church affiliated Youth Organisations to have the maximum impact & reach.
- **Leadership support:** Support the church elders and trustees in other duties as required.

### Ideal candidate:

#### Essential:

- Excellent verbal and written communication skills.
- Strong organisational skills and the ability to manage multiple projects simultaneously.
- Empathetic to the mission and values of Cornerstone United Reformed Church and the wider United Reformed Church.
- Ability to build trust and strong working relationships with diverse groups of people.
- Proficiency with office software like Google Workspace and familiarity with digital communication platforms.
- Passionate about youth work.
- Flexibility and willingness to adapt to changing priorities and learn new skills.

#### Desirable:

- Experience using graphic design software such as Canva or Adobe Creative Cloud
- Managing real-time / social media platforms.
- Handling marketing data and analytics software.

### Our Offer:

- **Generous holiday allowance** - 25 days per calendar year plus bank holidays.
- **Enhanced parental and carers leave** - Take advantage of our enhanced family leave options, designed to provide ample time for you to bond with your newborn or support your family during critical life events.
- **Up to 3 days volunteering leave** - Give back to the community with three days pro-rate of paid volunteering leave, in addition to existing benefits.

**Apply today by Including a covering letter and your CV to [joinus@cornerstoneurc.org.uk](mailto:joinus@cornerstoneurc.org.uk)**

*DBS (Disclosure and Barring Service) clearance - Appointable candidates will be required to apply for an Enhanced Disclosure and Barring Service (DBS) check. Information provided by you or the DBS will be dealt with in a confidential manner and in accordance with the DBS Code of Practice which can be viewed [here](#).*