

Children's Minister – St James Muswell Hill

About the Role

This is an exciting and rewarding opportunity to grow our children's ministry and teams, in both discipleship and evangelism.

Our vision for Youth and Children's ministry is "Partnering with parents to make young disciples." We believe parents are the primary disciplers of their children, and our church programmes exist to support and encourage ministry at home.

You will oversee and develop all ministry to children aged 0–11, putting together teaching programmes for different age groups, recruiting and leading volunteer teams, supporting families, liaising with local schools (principally, St James Primary School) and helping children grow in love and faith through worship, prayer and teaching.

About Us

St James Muswell Hill is a lively, evangelical Anglican church in North London. We are multi-generational and ethnically diverse. There are three Sunday services, but children's groups only take place at the 1030 service. This year we've had between 16-35 in the 5-11year group. Learn more: www.st-james.org.uk

Our Team

You would be joining a committed staff team in an enthusiastic and Christ-honouring culture. We work hard, care for each other, have fun, and strive to be straightforwardly loving and honest. You'll have been recruited because of your gifts and character, so you won't be micromanaged, although you'll be clear about what is expected of you. You'll be encouraged to rest well and take all your time off. As a team we rely on each other in doing our various ministries, and we have high standards. We dream up new ideas all the time, and if you are coming on board, we can't wait to hear yours.

Job Title:	Children's Minister at St James Muswell Hill
Responsible for:	Overseeing and developing all ministry to children aged 0-11, leading volunteer teams, supporting families and helping children grow in faith through worship, prayer and teaching.
Context:	Full time – Five days per week, including Sundays. This is a permanent contract, subject to a 3-month probation period.
Salary:	£22k–27k with accommodation (if available) or £35k-40k without accommodation depending on relevant experience.
Location:	St James Church, Muswell Hill, London
Reports to:	The Vicar

We can only consider UK citizens or those who have the right of residence and the right to work full time in the UK. If you are, in any doubt about this matter, please consult the UK border agency website for further guidance on employment.

Key Responsibilities

- Oversee and manage all children's ministry (ages 0–11)
- Plan, practice and train others to deliver engaging and adaptable Bible-based sessions (currently using Mustard Seeds)
- Lead and develop volunteer teams, providing pastoral care and training

- Help parents to begin and maintain family discipleship
- Coordinate the Sunday groups (0–2s, Promiseland Junior (3–4s), and Promiseland for ages 5–11).
- Co-ordinate the Inclusion team, for children requiring additional support
- Plan and lead key events, including the Light Party around Halloween, and the Easter and Summer Holiday Clubs (around four days each)
- Liaise with key partner organisations (principally Pathway, for hosting The Christmas Experience – an immersive telling of the Christmas story for primary schools, hosted at St James)
- Oversee the Under-5s ministry (including re-starting a toddler group)
- Maintain and develop strong links with the church primary school through coordination of assembly rota, and regular school services for Harvest, Christmas, Easter and end of School Year.
- Under the clergy, take a leadership role in planning and delivering our monthly All-Age Worship Services, and children’s services e.g. nativity service
- Communicate regularly with parents, carers, and volunteers
- Manage rotas, budgets, and safeguarding practices
- Work closely with the Youth Minister for smooth transitions and joint ministry (e.g. hosting visits from other local primary schools)

Knowledge & Competence

- Operate within the doctrinal position of St James Muswell Hill (www.st-james.org.uk/beliefs)
- Provide theological and pastoral leadership for children’s work
- Pray regularly for children, families, and volunteers
- Support and disciple leaders by example and teaching
- Growing awareness of contemporary parental challenges
- Ensure full compliance with safeguarding policies and Safer Recruitment, working closely with the Vicar and the volunteer Parish Safeguarding Officer.
- Be a visible and approachable presence within church life

Essential Skills & Experience

- Experience in children’s, youth, or family ministry
- Proven ability to teach and engage children in group and one-to-one settings
- Leadership experience in holiday clubs, camps, or similar
- Excellent organisational skills and self-motivation
- Confidence with engaging parents and carers individually and in groups
- Confidence with digital and social media communication
- Proven ability to build, train and inspire volunteer teams
- A Team player who contributes to and supports other ministries

Desirable Skills & Experience

- Awareness of good child teaching practices, including SEND (Special Educational Needs and Disabilities)
- Experience of children’s ministry in city churches
- Worship leading or musical ability
- Multimedia design or creative communication

Safeguarding and Occupational Requirement

St James takes safeguarding very seriously in our recruitment and regular working practices. This role is subject to an Enhanced DBS Check, including the barred list, due to regular contact with children. Leadership safeguarding training is mandatory.

The Safeguarding Policy Statement of St James Church can be found here: <https://www.st-james.org.uk/s/Parish-Safeguarding-Policy-2024.pdf>

There is a Genuine Occupational Requirement for the postholder to be a committed Christian who wholeheartedly supports the beliefs and ethos of St James Muswell Hill.

What We Offer

- Supportive and collaborative team culture
- Opportunities for professional and theological development
- Flexibility for creativity and new ideas
- A ministry that values prayer, rest, and teamwork

How to Apply

We encourage all potential applicants to get in touch with our Vicar, Chris Green, for an informal chat: email chris.green@st-james.org.uk.

To apply for this role, please complete the form: <https://stjamesmuswellhill.churchsuite.com/-/forms/dshcefnh> or email gabrielle.moris@st-james.org.uk. Please note that applications without the form will not be considered for the role.

This appointment is subject to two satisfactory references being received.

The closing date for applications is 20 November 2025.

Interviews will provisionally be in the week commencing 1 December 2025.

We reserve the right to interview and appoint exceptional candidate prior to the closing date, so please do not delay in submitting your application, together with any additional materials you feel would support it.

Safer Recruitment, Whistleblowing and Ex-Offenders policies are available for viewing.