

#### CHRISTIAN YOUTH ENTERPRISES SAILING CENTRE

# STAFF APPLICATION FORM

Application for position of: Fundraising and Engagement Manager

*This role is subject to a Genuine Occupational Requirement (GOR) that the successful applicant is a Christian and, to an Enhanced DBS Check. Applicants must hold a valid UK Driving Licence.*

## Your details

Title:

Full name:

Address:

Postcode:

Phone:

Email:

Church attended:

Where did you hear about this vacancy?

## Education and training

Please give details (secondary school and thereafter):

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| **Education/Training** | **Dates** |
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## Qualifications

Please give details (GCSE or equivalent and higher):

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| **Qualification** | **Grade** | **Date** |
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## Employment history

### Your current or most recent employer

Name of employer:

Address:

Postcode:

Job title:

Pay:

Length of time with employer:

Reason for leaving:

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| Overview of duties:  |

### Previous employers

Please tell us about other jobs you have done and about the skills you used or learned in those jobs. Include voluntary positions if you feel this is relevant.

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| --- | --- | --- | --- |
| **Position held** | **Start date** | **End date** | **Responsibilities/Skills** |
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## Supporting statement *– 300 words max*

Please tell us why you applied and why you think you are the best person for the job. It is important you consider the role description and person specification.

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## Interview arrangements and availability

If you have a disability, please tell us if there are any reasonable adjustments we can make to help you in your application or with our recruitment process.

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Are there any dates when you will not be available for interview?

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When could you start working for us?

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## Right to work in the UK

Do you need a work permit to work in the UK? **Yes / No**

## References

Please give the names and contact details of 2 people who we can ask to give you a reference. We may ask them before an employment offer is made. ***Please indicate with an \* if there are referees you would prefer we asked you before we contact. Ideally one referee will be a recent employer.***

### Referee 1

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### Referee 2

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## Let us know

Any other information which you may consider to be relevant

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## Declaration

I confirm that to the best of my knowledge the information I have provided on this form is correct and I accept that providing deliberately false information could result in my dismissal.

Name:

Signature:

Date:

Please return this form to **jobs@cye.org.uk**

Or to:

**HR Manager, CYE Sailing Centre, Jubilee Building, Chidham, CHICHESTER, PO18 8TE**

**Privacy notice**

By sending us this application form you are consenting to CYE Sailing Centre holding the information for the purposes of the specific recruitment process you have applied to join. We will hold the information securely for 6 years after the end of the recruitment process or 6 years after the end of any employment you have with us, whichever is longer. Please be assured that we will not share your application information with anyone else.