

Job Description

Job Title:	Children and Families Minister (CFM)
Employer:	Parochial Church Council (PCC) of St John's Church, Folkestone
Line Manager:	The Vicar of St John's Church, Folkestone
Contract:	Part-time, 3-year fixed term
Salary:	£24,000 pro rata
Hours:	Flexible, to be agreed with the Vicar and Churchwardens
Location:	St John's Church, Folkestone
Church Attendance:	Weekly Sunday morning Worship at St John's Church is expected
Church Vision:	<i>We are passionate about knowing and sharing Jesus</i>

Main Purpose/Mission:

To cultivate a Christ-centred, gospel-driven environment where children and their families can grow as lifelong disciples of Jesus. The CFM will lead initiatives that integrate evangelism and discipleship, equipping parents as the primary spiritual influencers in their children's lives. Through engaging, age-appropriate and biblically grounded teaching, the CFM will nurture young disciples in their faith.

This role requires building strong relationships within the church and local community, fostering a welcoming and safe environment for children and their families. The CFM will also lead outreach efforts, particularly in local schools, and collaborate with clergy to empower and train volunteers in children's and youth ministry.

Key Responsibilities

1. *Children's and Youth Ministry (Church-based)*

- Lead and grow our Sunday Fun children's ministry (ages 4-11), ensuring it is biblically rich, engaging, and discipleship-focused.
- Support the young people as they transition into the youth group and integrate into the main church.
- Establish and oversee midweek groups for children and families, such as parent & toddler groups, discipleship courses, and prayer groups.
- Organise seasonal and outreach events such as Messy Church, all-age services, Christingles, holiday clubs, and evangelistic initiatives.

2. *Schools and Community Engagement*

- Strengthen and expand partnerships with local schools, leading assemblies, lunch clubs, Open the Book sessions, school lessons, and worship services.
- Develop gospel-centered outreach strategies that connect with families beyond the church, offering clear pathways into church life.
- Collaborate with school leaders, local organisations, and Christian networks to extend ministry impact within the community.

3. *Leadership and Volunteer Development*

- Recruit, train, and equip volunteers for children's and youth ministry, ensuring they are supported both spiritually and practically.
- Foster a collaborative, prayerful team culture where volunteers feel valued and inspired to serve.
- Provide regular training, mentoring, and resources to empower volunteers in effectively discipling children and young people.

4. *Technology and Communication*

- Utilise digital tools and social media to engage families, promote events, and provide accessible discipleship resources.
- Confidently use online communication platforms such as Zoom, WhatsApp, and ChurchSuite to connect with families and volunteers.
- Explore creative ways to integrate technology into children's ministry, such as interactive Bible study tools and video resources.

5. *Integration into Church Life*

- Work closely with the clergy and leadership team to shape and contribute to the church's vision.
- Attend staff meetings, PCC meetings (as required), and wider church gatherings.
- Engage in personal spiritual development through study, training, and retreat opportunities.

- Be committed to prayerfully upholding the children and families and wider church's outreach

Person Specification

Genuine Occupational Requirement (GOR)

As this role involves teaching, leading, and representing Christian faith and values, there is a GOR that the postholder be a practising Christian, in accordance with the Equality Act 2010, Schedule 9, Part 1.

Knowledge & Understanding

- Relevant training and recognised qualification
- Knowledge and experience of how an Anglican Parish church functions in the community
- A good grasp of Health and Safety, Equal opportunities and Anti-discriminatory practice. Knowledge of relevant child protection and Safeguarding policies.

Experience

- Experience of working in church leadership or Christian children's ministry.
- Previous experience of working in child and/or family centred roles.
- Experience in planning and delivering events and managing projects

Skills & Abilities

- A heart for evangelism
 - An ability to communicate the gospel clearly to children and families.
 - Excellent relational skills, able to build trust with children, young people, parents, and carers.
 - A passion for equipping and encouraging parents in their role as spiritual leaders in their children's lives.
 - Competence in using technology to support ministry effectiveness.
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Terms and Conditions

- **Salary:** £24,000 pro rata.
 - **Hours of Work:** Part-time, flexible hours to be agreed with the Vicar and Churchwardens.
 - **Annual Leave:** Pro-rata 6.6 weeks, including six Sundays.
 - **Pension Scheme:** Eligible for occupational pension scheme.
 - **Safeguarding Requirement:** The post is subject to an enhanced DBS check.
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Application Process

To apply, please submit:

- A completed application form (available on request)
t:01303 246442, e: admin@stjf.church.
- A covering letter detailing your suitability for the role.
For more information or to request an application pack, contact :

The Reverend Adam Denley - adam.denley@stjf.church