



Head of International Projects

Job Description & Application Pack

Christian Jobs
Work With Purpose

Care for Children
 A world of children in families

The Charity

Care for Children's vision is to see 'a world of children in families'.

We develop strategic partnerships with governments to help create a positive alternative to institutional care through local family-based care.

Care for Children has been operating in China since 1998, helping a generation of disadvantaged children to be placed into good, local families.

To support Care for Children's new vision statement to see 'a world of children in families', a new global strategy is being formed to ensure every country can access the support required to implement a family-based care system for disadvantaged children.

With this exciting opportunity comes new operational challenges, but our unique vision and mission drives us forward.



Robert Glover
Founder and Executive Director Care for Children

"Care for Children's team is on the cutting edge as we lay the foundations for projects that seek to positively and permanently change child welfare systems in South East Asia and the rest of the world, in favour of family-based care in the community for disadvantaged children. Change is often challenging. Our pioneering projects have a big vision and will require both passion and perseverance from everyone in the team, but the results will ensure that thousands of the most vulnerable children in the world will have the opportunity to grow up in a secure and loving family environment."

Job Overview

Job Title: Head of International Projects

Salary: £50,000 - £70,000

Hours: Full Time

Location: Norwich, UK

Reporting To: Executive Director

This role sits on the Management Team and requires an experienced Operations Manager, with significant understanding of leading multi-cultural teams. Reporting to the Executive Director (ED), the Head of International Projects will be part of the Care for Children Management Team holding specific responsibility for global hubs.

The Head of International Projects will be required to ensure and direct smooth running across CFC's projects managed from each hub. This will involve intuitive and discerning government relationship management skills, building rapport and trust across the Care for Children staff at different levels and cultures together with building relationships with local and national government from the countries managed by the Hub.

The Head of International Projects will build on existing strategies and procedures and implement new strategies to develop the efficiency of CFC's operations and solidify internal communications, particularly between our HQ (Operations & Fundraising) in Norwich and our projects in the Hubs. The Hub Manager will ensure coordination of strict timely reporting of project delivery, making a full cycle to the fundraising team and ultimately the donor.

This role includes potential extensive travel.



Main Responsibilities

- To recruit and manage suitably qualified regional staff.
- To develop relationships with local and national government officials.
- To ensure all local laws and cultural differences are respected.
- Ensure resource levels at the Hub are in line with operational requirements.
- Support the Country Managers to implement CFC's targets and goals into the country project plan and budgets.
- With the ED and Group Strategy, Information and Development (SID), consider emerging projects through assessing appropriate funding, capacity, and strategic geographical and political position.
- Working with the SID to help plan effectively for new projects, implementing CFC strategies in line with local structure and cultural sensitivities.
- Support the Group Head of Training to ensure quality across Care for Children's training materials.
- Support the Head of HR to ensure compliant and effective HR practices across the Hub.

External Relationship Development:

- Work to cultivate and manage relationships with national and local government officials.
- Lead in producing timely reports and/or evaluations according to major donor requirements.
- To network and engage in local fundraising opportunities.

Skills and Experience:

- International Government relations experience.

Applications

Applicants should enclose a completed Candidate Bio Details Form (attached to the advert) alongside an up-to-date CV.

Applications should be forwarded to: applications@christianjobs.co.uk

All applicants will receive a response within 2 working days.

Please note that we can only consider applications from candidates who have the legal right to work in the UK.



Joe Santry - Christian Jobs, Business Manager

"The impact and scope of Care for Children is unlike any other small charity I've worked with. They are able to implement huge international projects alongside national governments because of their incredible expertise and insight. This role will suit an experienced leader with astute operational oversight experience. The post holder needs to be an excellent motivator and a proactive go-getter. This role promises to be in credibly rewarding and enjoyable for the right candidate."

To learn more about this role, contact joe.santry@christianjobs.co.uk

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