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# JOB DESCRIPTION - FULL TIME

Ahaba is a cafe in the heart of E3 that serves the local community. It is a place of peace in a noisy city with great coffee, delicious food, and a community where customers can find hope, love, prayer and fellowship.

## WHAT IS AHABA?

The purpose of AHABA is a place where people come and meet the good news in practice, in action and in word. The cafe is a wide open door to our neighbourhood which is comprised of 65% Bengali, primarily workingclass people. The space is a mission-enabling community hub that functions as a café.

## WHY A CAFE?

- AHABA opens the church during the week to allow people to come in and find connection a love with a Jesus foundation.
- The café setting creates a safe and open space to wander into, grab a coffee, meet with friends or work near home.
- AHABA is a signpost to the projects in the area that are working to eradicate poverty.
- AHABA generates income as a social enterprise to resource mission and help local people back into employment.
- It is a space for the pastors and evangelists of the church to meet with people church family or general customers.
- AHABA is a place for events Pumpkin Parties, Light Parades, Birthday gatherings and the ritual of the morning coffee.

Using a café culture, we aim to be a welcoming space for people of all backgrounds. We do this by running groups from the cafe such as, craft, games clubs, talk tables, time for tea groups etc.

# WHAT IS THE ROLE?

The cafe manager's responsibility is to run the cafe day-to-day, develop the products, engage positively with customers and develop a staffing structure that fits the budget

## CAFE MANAGER

As the lead of AHABA you will lead and build a small team of part time staff, missionaries and volunteers. You will set the culture and tone of the cafe and make decisions to shape this joy-filled space. You will work directly with our suppliers and develop our products for sale. You will oversee ongoing team training so we aim for excellence. You will seek out the next barista or volunteer to join the team. You will be ready at all times to appropriately share your faith with those that walk through the door.

You will manage the team rotas, order stock and oversee the book keeping. You will foster a space where speciality coffee and evangelism go hand-inhand.

You will be involved with the spiritual life of All Hallows Bow and play your part in the wider life of AHB.

### **CURRENT HOURS:**

Tuesday - Saturday, 8am - 4pm. (40 hours per week)

### PACKAGE

£26,000 - £28,000 a year depending on experience



### WHO ARE WE LOOKING FOR? (ESSENTIAL)

Someone who....

- Sees this role as a vocation and not simply as a job to do.
- Has a personal Christian faith and can champion making Jesus known in our local community through the ministry of the cafe.
- Has a can do attitude and the ability to move at speed.
- Has good organisational and managerial skills.
- Carries a commitment to good customer service.
- Inspires the team: they lead by example in entering into faith based conversations. They develop the team's knowledge of coffee and brewing methods and are able to produce quality coffee drinks.
- · Welcomes others and put people at ease.
- Sets the tone of quality coffee and excellent customer service with attention to detail.
- Works successfully as part of a team whilst under pressure.
- Takes initiative and make things happen.
- Is willing to work varied hours/days based on business needs.
- Can handle and lift items weighing between 0-23 kilos.
- Has proof of eligibility to work in the UK
- Is adaptable and not afraid of change.
- Is awesome!

### WHO IS ALL HALLOWS BOW?

All Hallows bow is here to be an explosion of joy, by making Jesus known in our local community, to see lives transformed.

We are a church within the Church of England who highly value living local and engaging with the community. We believe that everyone in our neighbourhood deserves love, to thrive and have every opportunity in life. We believe that our faith fuels our passion for people, community, family life and 2<sup>nd</sup> chances.

### APPLICATIONS

To apply please send a covering letter stating why you want this role and a up to date CV no later than July 15th 10am to <u>admin@allhallowsbow.org.uk</u>. For more information please do make contact.

### WHAT ARE WE LOOKING FOR?

The manager will...

- Encourage people to serve in the cafe and build up a cafe team.
- Manage the day-to-day running of the cafe as well as champion the vision and values of AHABA.
- Understand financial targets and budgets.
- Care about the staff team and not just what they do.
- Shape and develop a menu appropriate for our diverse neighbourhood.
- Handle difficult situations with customers and work with complex people with complex needs.
- Have ownership of the cafe, staff, training, standards and feedback.

### DESIRABLE

- Experience of managing staff
- Experience working in the catering or coffee industry
- Food hygiene level 2 certificate

Please note that, whilst we appreciate all interest in our work, due to capacity constraints we are only able to respond to applications of individuals invited to interview. Thank you for your understanding.

### **OCCUPATIONAL REQUIREMENT**

Ahaba café is a part of the life of All Hallows Bow. It is therefore essential that the Ahaba Lead be committed to the vision, values, culture and doctrine of All Hallows Bow. As a front facing worker this role represents the Christian faith to the general public and the community.

A successful applicant must be able to talk confidently about their faith and be willing to share their own personal faith journey. From time to time the Ahaba Lead will share stories from the café in Sunday gatherings and lead devotionals at staff meeting. We therefore consider it necessary that the successful applicant be a Christian and willing to join the life of All Hallows Bow.

All Hallows Bow is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This role is conditional on the post-holder undergoing a DBS check and providing satisfactory references.