



**GRANTS AND IMPACT  
OFFICER**

**SAT-7 UK**

**APPLICATION PACK**



## SAT-7 UK is looking to recruit a Grants and Impact Officer to manage our Grants Programme, raising support from grant making in order to raise funds for SAT-7's projects across the Middle East and North Africa.

Role:	Grants and Impact Officer
Location:	SAT-7 UK office in Chippenham or remote working Candidates should have the right to work in the UK
Salary:	£24,000 to £26,400 per annum (pro rata) depending on experience
Contract term:	Permanent (probationary period of six months)
Hours:	Minimum 15 hours per week
Annual Leave:	25 days plus bank holidays (pro rata)
Benefits:	Pension scheme (NEST) with employer contribution of minimum 5% My Discounts discounts & rewards scheme, international travel opportunities, flexible working arrangements
Closing Date:	9 June 2024

### ABOUT SAT-7

SAT-7 UK is part of an international Christian media ministry, bringing life-changing joy to the people of the Middle East & North Africa through powerful, faith-filled television and digital media programmes.

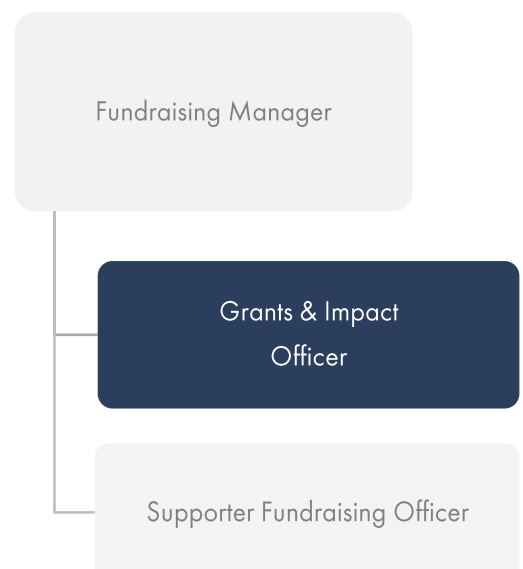
**BRINGING JOY** Through powerful, faith-filled television programmes and digital media, we are bringing joy to millions of lives across the Middle East.

**SHOWING LOVE** Across four channels, reaching millions of viewers in 25 countries, broadcasting 365 days-a-year, we are showing God's love to the Middle East and North Africa (MENA).

**STRENGTHENING FAITH** Our Arabic, Turkish and Persian programmes encourage and strengthen often-isolated Christians in their faith and provide a fresh perspective of faith for those asking questions about Jesus.

### ABOUT THE ROLE

This is an exciting opportunity for a skilled writer and fundraiser to tell the stories of SAT-7 and the people of the MENA in fresh and powerful ways. You'll be working in a fast-paced, creative environment as part of the Fundraising Team, delivering high quality proposals and reports. You'll be one of the main points of contact with our international office, gathering and repurposing impactful proposals and reports.





All of this would support our 5-year strategic outcomes:

1. To see an increased and actively engaged support base giving regularly to sustain the work of SAT-7, so that SAT-7 UK is raising a sustainable £4M with over 3,500 donors.
2. Supporters and funders have a deepened understanding of the challenges faced by Christians and the people of the MENA region, and impact of SAT-7, to create opportunities to pray, engage and partner for change.

## KEY RESPONSIBILITIES

- **Grant Fundraising**
  - Prepare, maintain and deliver an annual plan for all grant applications.
  - Write compelling proposals and reports to attract funding from grant-making trusts and organisations and follow up as necessary.
  - Provide a grant funding hub to resource other internal teams with appropriate funding proposals and reports.
  - Identify and develop relationships with selected key funders to maximise long-term support.
  - Researching new potential funders, collaborate as appropriate with external agencies.
  - Liaise with SAT-7 International Development team to identify projects that require funding and source material for proposals and reports.
  - Provide reports to your line manager on activities and delivery to agreed metrics.
- **Grant Funding Hub**
  - Support internal teams with appropriate funding proposals and connected reports.
  - Support development of cross organisational impact reports as required e.g. HLD reporting, impact leaflet.
- **Statutory and Development Funding** - Monitor statutory funding opportunities and working with your line manager support the development of applications, proposals and reports.

## SPIRITUAL LEADERSHIP

- Live by Christian standards in the workplace and lead by example
- Attend SAT-7 UK and international devotions to hear updates and spend time in prayer and worship together
- Lead occasional internal devotions and share spiritual reflections with the team
- Be committed to SAT-7 UK's vision, mission, values and beliefs
- Maintain your own spiritual development and relationship with God, e.g. through church fellowship, individual prayer and Bible reading.

## **WORK CONTEXT**

- The Grants & Impact Officer role can be office-based (Chippenham, Wiltshire) or remote.
- The role may involve some occasional travel across the rest of the UK e.g. attending events or visiting SAT-7's Persian TV studio in London, plus occasional opportunities for travel overseas e.g. Vision Trips and/or Partnership Gathering.

## **ABOUT YOU**

### Essential

- A passion for raising funds
- A fast worker, able to prioritise and multitask a number of ongoing projects to set deadlines
- Ability to collaborate with others to obtain necessary information
- There is an Occupational Requirement, in accordance with the Equality Act 2010, for the position to be filled by a committed Christian.

### Desirable

- Knowledge and experience of the Middle East and North Africa
- Experience working for an international Christian ministry or development organisation
- Be open to presenting about SAT-7 in a variety of church, Christian, and media settings
- Previous experience in a similar position is desirable
- Biblical/theological studies would be an advantage
- Fundraising Certificate would be an advantage



**SAT-7 UK**

PO Box 3941, Chippenham, SN15 9HQ

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