

**Role Description & Person Specification**  
**Children and Families' Minister**

Job Location	St Nicholas Church, Sevenoaks
Hours	Full time
Reporting to	Senior Cross Congregational Leader
Working with	Word Ministry Team and overseeing staff and volunteers who support the various children's groups and activities at 2 of our main congregations

**St Nicholas Church, Sevenoaks**

We are a vibrant, conservative evangelical, Anglican church with a lively, Christian community in Sevenoaks, Kent. We seek to honour God and make disciples of Jesus and we believe that the Bible and prayer are essential to these tasks.

There are 5 Sunday services and many community and outreach events taking place during the week. Our structure includes 4 congregations with an average overall attendance of around 500 adults and 140 children. (We are still a little below pre-covid numbers of 570 adults and 200 children.)

We have a wonderful, experienced staff of 15 full and part-time employees.

We have a large and growing number of young families and wish to appoint a full time Children and Families' Minister to serve in this vital area of ministry.

**Role Description**

- To oversee the children's ministry (for ages 0-11yrs) throughout the year in a variety of settings, to enable children to know Christ and start to grow as Christ's disciples.
- To develop, train and lead a team of volunteers in this area of service who can teach God's Word to children with passion and conviction.
- To develop a wider ministry amongst families particularly at the StNics@9.15 and StNics@11 congregations and in the wider community to enable them to be brought to Christ and grow in maturity in Christ.

**Main responsibilities**

- To lead, organise and develop the children's groups at our Sunday morning services which take place in the church building, in collaboration with the Children & Women's Minister for the StNics@LadyBoswell's congregation which meets offsite.
- To support, encourage, train and equip staff and volunteers in delivering children's ministry,
- To work alongside parents, who have the primary responsibility for nurturing their children in the Christian faith, offering support and encouragement as appropriate.
- To organise regular training in-house and externally as necessary.
- To develop midweek ministry eg. to parents with pre-school children, to school children in after school clubs etc
- To develop and promote evangelism among children, including (but not

limited to) an Annual Holiday Club, after school activities and through building links with our local schools, leading regular school assemblies.

- As a Licenced Children's Minister within the Diocese, to ensure that good health and safety and safeguarding practices and policies are embedded in the children's work.

#### Person Specification

A committed Christian with an obvious love for Jesus and for children.

Someone with

- a desire to see children become disciples of Jesus
- the conviction that teaching the Bible is central to making disciples
- experience of leading children's ministry
- excellent interpersonal and communication skills in order both to teach as well as to train others

Someone who

- demonstrates a consistent Christ-like character
- is committed to the disciplines of personal prayer and Bible study
- is confident and able to work under pressure
- is able to prioritise a heavy workload
- is able to recruit, train and motivate volunteers
- is computer literate and willing to learn
- is fit and able to work as part of a busy team and be supportive to others when needed.

Benefits/ additional information:

This is a full time, permanent position, offering a competitive remuneration package with pension contribution and a generous holiday allowance. Assistance with accommodation will also be provided.

Appointment is conditional on proof of the right to work in the UK, a satisfactory enhanced DBS clearance and receipt of satisfactory references.