*CPAS is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*

*This form is strictly confidential and, except under compulsion of law, will only be seen by relevant CPAS staff or trustees. The information provided will be used for recruitment decisions and to enable CPAS to demonstrate commitment to safeguarding children, as part of the Safeguarding Policy of CPAS. That policy is based on guidelines from the Church of England, the Home Office and Thirtyone:eight (our Safeguarding Consultant).*

**Declaration Form for**

**Events and Volunteer Co-ordinator**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1. Your details** | | | | | | | | | | | | |
| **Title** | | |  | **First name** |  | | **Surname** | |  | | | |
| **DOB** | | | | |  | | | | | | | |
|  | | | | | | | | | | | | |
| **2. DECLARATION** | | | | | | | | | | | | |
| **Have you ever had an offer of work with children/young people declined?** | | | | | | | | | | | | |
|  |  | **Yes**: Please provide details on a separate sheet. | | | |  | | **No** | | | | |
|  | | | | | | | | | | | | |
| **Do you require a visa to work in the UK?** | | | | | | | | | | | | |
|  |  | **Yes**: | | | |  | | **No** | | | | |
| If yes, please provide details. | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Note:**  **If you answer ‘Yes’ to any of questions 1-5, please give full details on a separate sheet and attach to this form.** We will follow these up with you as appropriate.  Because of the nature of the work for which you are applying, this position is exempt from the provision of section 4(ii) of the Rehabilitation of Offenders Act 1974 (Exemptions Order 1975), and you are not entitled to withhold information about convictions which for other purposes are "spent" under the provisions of the Act. You must therefore declare all convictions whenever they occurred. In the event of appointment, any failure to disclose such convictions could result in the withdrawal of approval to work with children and/or young people on a Venture or Falcon. | | | | | | | | | | | | |
| **Please tick your answers as appropriate:** | | | | | | | | | | | **Yes** | **No** |
| 1. Have you ever been charged with, cautioned or convicted in relation to any criminal offence, or are you at present the subject of a criminal investigation or pending prosecution? | | | | | | | | | | |  |  |
| 1. Have you ever been barred from work with children under any provision of an Act of Parliament, by the Independent Safeguarding Authority, or have you ever been referred to a Secretary of State? | | | | | | | | | | |  |  |
| 1. Have you ever been involved in court proceedings concerning a child for whom you have parental responsibility? | | | | | | | | | | |  |  |
| 1. Has there ever been any cause for concern regarding your conduct with children? | | | | | | | | | | |  |  |
| 1. To your knowledge, have you ever had any allegation made against you, which has been reported to, and investigated by, Social Services and/or the Police? | | | | | | | | | | |  |  |
|  | | | | | | | | | | | | |
| **3. GENERAL DATA PROTECTION REGULATIONS 2018** | | | | | | | | | | | | |
| I certify that the information given above is correct to the best of my knowledge. I understand that an offer of appointment will be subject to satisfactory references, completed DBS, proof of identity and right to live and work in the UK.  I give consent for personal information, provided as part of this application, to be held in accordance with GDPR (General Data Protection Regulations). For further information regarding how data is used, please read CPAS’ Privacy Notice (detailed on the CPAS website). | | | | | | | | | | | | |
| **Signature:** | | | | | | | | | | **Date:** | | |